

INTERN MANAGEMENT SYSTEM

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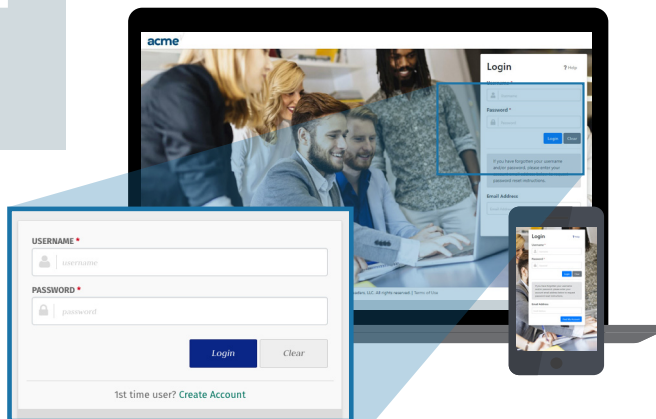


Jump Start Guide for Interns

how to Register + Access Resources

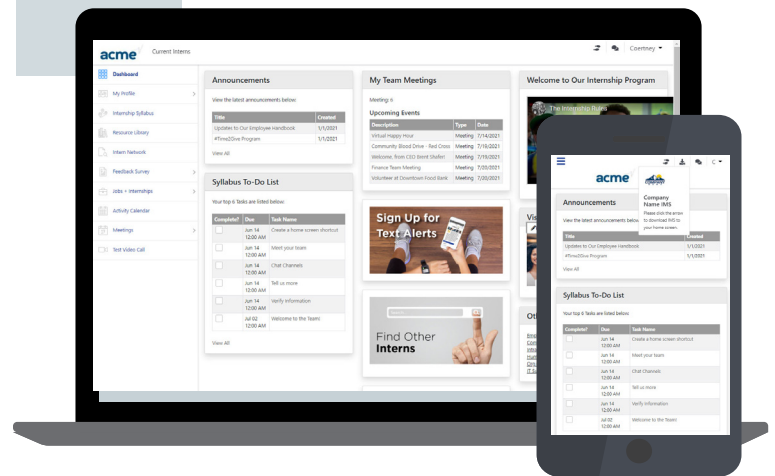
1

Login or create a new account then update your contact information and **complete your intern profile.**



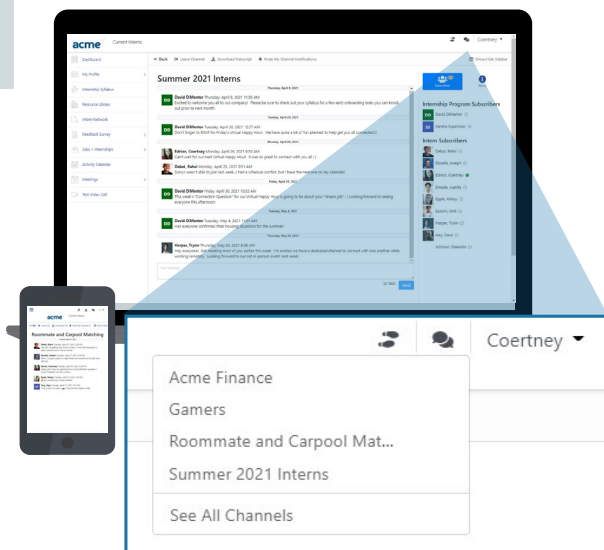
2

Favorite the intern portal URL for easy access and add the intern portal to your **mobile phone homescreen** by clicking the down arrow on the top of your mobile browser.



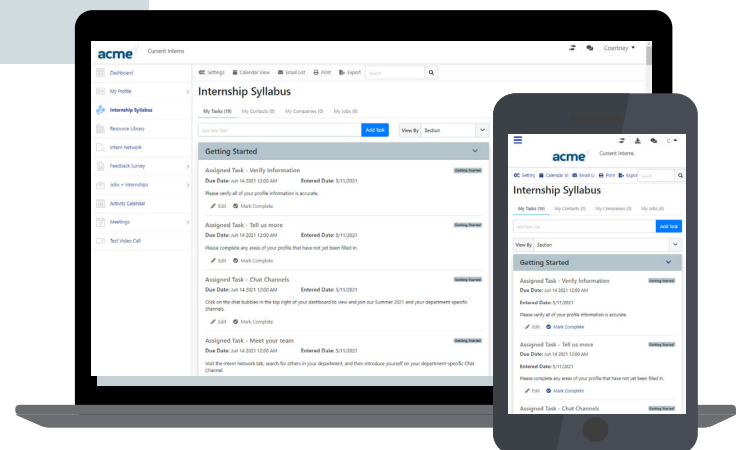
3

Subscribe to chat channels to join virtual conversations with other interns, managers, mentors, supervisors and team members.



4

Review any upcoming tasks within your **internship syllabus** and download on-demand resources from the online **resource library.**



It's that easy!